

**Ocean County Historical Society  
Undergraduate Internship Application**

Name \_\_\_\_\_

Permanent Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

College/University \_\_\_\_\_

Major \_\_\_\_\_ Date of Graduation \_\_\_\_\_

Minor (if applicable) \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone # \_\_\_\_\_

**References (Two are required):**

Name \_\_\_\_\_ Relationship and Title \_\_\_\_\_

Contact number \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Relationship and Title \_\_\_\_\_

Contact number \_\_\_\_\_ Email \_\_\_\_\_

**Internship Details:**

Proposed beginning and ending dates of internship \_\_\_\_\_

Proposed days/hours you are available \_\_\_\_\_

(It is recommended that you visit the museum website for days and hours of operation)

Check Areas of Interest. If selecting more than one, prioritize by number.

\_\_\_\_\_ Exhibits    \_\_\_\_\_ Tours    \_\_\_\_\_ Archival Work    \_\_\_\_\_ Historical Research

\_\_\_\_\_ Library/Genealogy    \_\_\_\_\_ Public Programs    \_\_\_\_\_ Other (describe)

**Supporting Documentation:**

A brief narrative that highlights the following information:

1. A description of your career objectives and what you hope to gain from this internship
2. A delineation of your interests, experiences, and unique skills that you believe will be an asset to your work at the Ocean County Historical Society Museum. Include your proficiency with computers and other forms of technology.
3. A statement explaining why you are an outstanding candidate for the Ocean County Historical Society's Internship Program.

Return the application packet to:

Ocean County Historical Society  
Undergraduate Internship Program  
26 Hadley Avenue  
Toms River, New Jersey 08753